

The South Australian History Fund

Conditions and payment of grants and acquittal requirements

Conditions of grants

- Grants may be used only for the purposes specified in the letter of approval.
- Approval from the History Trust must be obtained for any proposed changes to the use of the grant.
- Changes to contact details must be advised.
- Grantees are responsible for legal requirements such as planning approval and copyright clearance.
- Grant recipients must acknowledge the History Trust of South Australia's support in all promotional material associated with the project; this includes use of the History Trust's standard text of acknowledgement:
This [research/project/publication] was supported by the History Trust of South Australia's South Australian History Fund.
- Grant recipients must include relevant Acknowledgement of Country in printed materials.
- Grant acquittal requirements form part of the conditions of the grant (see below).
- Project acquittal information and images will be used by the History Trust of South Australia to promote the outcomes of the grants program and the work of the History Trust. This includes but is not limited to:
 - Social media
 - Website
 - Publications (online and print)
 - Public programs.
- The History Trust may offer funding subject to other conditions. Such conditions will be set out in the letter of offer.

Grant Amount Calculation and Payment

- Organisation and individual grantees who are **registered** for GST should **deduct GST** off the amount of the grant requested, as GST will be added to the grant amount when the grant is claimed. Applicants **not registered** for GST, and who have expenses with GST, should show the grant amount requested with the **GST included**.

Invoices are to be submitted by 31st December 2025 the grant notification will let you know how to do this.

- All grant payments are made by EFT. Please note that if you/your organisation are not a registered vendor with the History Trust we will organise this with you.

Grant acquittal requirements

- All grants are due to be acquitted (finalised) by 30th November 2026 using an online acquittal form that asks for your project story and a financial statement.
- Copies of paid invoices/receipts are to be included as part of the financial statement.
- Your project story is to include: why was the project needed; how did the grant support that need; what was the result of your project and the ongoing outcomes; were there any unexpected outcomes from the grant; what impact has this grant had on your project or community.
- 4-5 images as high-resolution jpg file format, MP4 or MOV video files, or links to uploaded Vimeo or YouTube videos can also be included.
 - Any images or video must be cleared for copyright (i.e. you must have permission to share and distribute the image)
 - Please ensure that people in any images or video have provided their consent for their image to be used.
- Research grant recipients are expected to provide a 500-800 word SA History Hub entry regarding their subject matter to showcase their research and promote SA history more widely.
Each entry should include:
 - 500-800 words about the subject matter from their research proposal
 - 1-4 images that relate specifically to the subject matter
 - List of appropriate resources and references.

Please see an example of a [SA History Hub entry](#)