COVID-19 Site Hazard Identification

**Site:**

**Contributors:**

**Date/s of Initial Review:**

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| --- | --- | --- | --- | --- | --- | --- |
| **Location** | **Description** | **Size (sq metre)** | **Hazards & Touch Points** | **Existing Controls** | **Key Considerations** | **Possible Controls** |
| Front desk | Customer transactions w/ staff |  | Money handling  Card handling  Social distancing while serving  Social distancing while lining up  Admittance of COVID-19 affected person  Touch points:   * Counter * Pen * EFTPOS Machine * Merch on counter | Cashless transactions  Pre-booking online  Sanitiser for staff  Sanitiser for visitors  Clean touch points after use  Training for staff | EFT touch screen – interaction with cleaner | Removal of excess merch from desk  Social distancing queue guides  Install signage  Counter barrier (eg floor mark or cord) for counter interactions |
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